

CCIM Recommendation for CCIM Designation

Candidate Full Name

Date

CANDIDATES:

Insert your name and today's date on the line above and send a copy of this Recommendation Report to the individual or chapter representative listed on your application. CCIM's Designations Committee cannot review your application until your complete application package, including three favorable recommendations, has been received at CCIM's Headquarters.

RECOMMENDATION:

The above named applicant is requesting that you provide an official recommendation to support his/her online resume of experience.

- Applicants are required to submit a number of documents that demonstrate they have achieved the designation criteria and standards adopted by CCIM.
- These documents include recommendation statements by current Chapter Representative and a Client
- This form, when completed with the requested information, will constitute a statement by which you will be attesting to the professional qualifications of the applicant.
- Recommendation forms must come from CCIM Designees with a different firm or affiliate and not related to the applicant.

When and under what circumstances did you first become acquainted with the applicant in a professional context?

Please describe your perceptions of the applicant's professional strengths and weaknesses.

Could you please comment on the applicant's commercial competence and knowledge?

Yes No

Are you familiar with CCIM designations requirements?

If your answer is no, please visit the CCIM website (www.ccim.com) and click on Designation to review the requirements.

Yes No

Do you believe that the applicant meets these requirements?

Yes No

Do you have direct knowledge of the applicant's professional activities?

Yes No

Is the applicant currently engaged on a full-time basis as a commercial practitioner?

Do you have any knowledge or reason to believe that the applicant:

- Yes No Has been alleged to have acted unethically in a real estate transaction?
- Yes No Has had a professional license suspended or revoked by a real estate licensing authority?
- Yes No Has been charged with a violation of licensing law before a real estate licensing authority?
- Yes No Has been convicted of a crime (other than a minor traffic violation)?
- Yes No Has been involved in any other civil or criminal proceedings in which his or her character or reputation has been called into question?
- Yes No Has alleged to have acted dishonestly, fraudulently, unlawfully, in derogation if his or her fiduciary responsibilities, or to have breached an obligation of faith or trust?
- Yes No Do you know of any activity or practice in which the applicant has been involved which may have violated the CCIM Code of Ethics?

If your answer is yes, please provide a full explanation of the nature of the activity or practice, and on what basis you believe that the applicant's conduct may have violated the Code. Using a separate page, please identify specific articles or standards of practice that you believe may have been violated.

Please provide any other thoughts or comments that you feel relative to the candidate and will assist the grader in understanding the commercial qualifications.

RECOMENDATION

The information that I have provided in this Recommendation Report is, to the best of my knowledge, true and correct.

By signing this document, I Do Do Not recommend this candidate for the CCIM designation.

Date Completed _____

Signature (required) _____

Printed Name _____

Company _____

City, State _____

Business Phone _____ E-mail Address: _____

After completing this form, DO NOT RETURN TO THE APPLICANT –Please email to designation@cciminstitute.com. If any of your answers exceed the space available below the question, please continue your answer on a separate sheet of paper and include it with your response.

**Send this form -- IN CONFIDENCE -- directly to the
Designation Department
Fax: 312-321-8564
E-mail: designation@ccim.com
Questions? Call: 312-321-4535**

Code of Ethics Violation Explanation

Please complete this page if you answered "Yes" to the question "Do you know of any activity or practice in which the applicant has been involved which may have violated the CCIM Code of Ethics?"